

## **EVE S. TURNER**

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### **SUMMARY**

Over 27 years progressive management experience with auditing, accounting and administration in the public and private sector with various international assignments. Special depth in:

- Governmental audits
- Audits of non-profit
- Internal and operational audits
- Budgets and their monitoring
- General ledger analysis
- Financial reporting
- Start up operations
- Data migration
- Software implementation
- Policies and procedures
- Tax planning
- Tax preparation

### **EXPERIENCE**

#### **ETC Consulting, Inc.**

**12/97 – Present**

##### **Principal**

Perform fiscal operations for various clients in San Diego, Los Angeles, and Orange county, including audits, financial statement preparations, compilations, and taxes. See addendum for list of projects.

#### **VNA Health Services, San Diego, CA**

**11/96 – 12/97**

##### **Controller**

Responsible for all fiscal operations of a \$4 million non-profit public benefit corporation providing home health care in the San Diego area for the past 75 years. Specific responsibilities include, financial planning; budgeting for state and county grants; budgeting for licensed and unlicensed nursing care; cash flow management; cross-training of staff and, administration of information systems.

#### **Consultant, Finchampstead, England and San Diego, CA**

**10/95 – 11/96**

Internal/external auditor handling European and African assignments for various private, US based companies; and, audits of City of San Diego and City of Oceanside under Calderon, Jaham and Osborn, CPA's San Diego, CA.

#### **Code Crafters, Inc, Spring Valley, CA**

**10/93 – 6/95**

##### **Director of Finance**

Financial planning and reporting; tax planning; preparation and filing, for this start-up computer software company.

#### **Robert W. Davis, CPA, Carlsbad, CA**

**5/92 – 7/94**

##### **Staff Accountant**

Compilations, taxes, business consulting, marketing, client write-up, and, audit assistance for non-profit organizations.

**Pacific Glass and Mirror Company, San Diego, CA**

**8/91 – 5/92**

**Controller**

Financial operations of a \$12 million for-profit wholesale distributor/contractor comprising of 175 employees at two locations. Job-costing, work-in-process, inventory control functions; in-house payroll management; staff supervision and training; administration of information systems.

**Consultant**

**5/91 – 8/91**

Hugh O'Brian Youth Foundation, Los Angeles, CA. Software implementation - Platinum database for inventory application; advisor on employee utilization and office facilities management, liaison with outside CPA firms.

**Jewish Community Centers, La Jolla, CA**

**9/89 – 5/91**

**Controller (Acting)**

**3/91 – 5/91**

**Assistant Controller**

**9/89 – 3/91**

Financial operations of \$6 million non-profit organization comprising of 300 employees at four locations. Instituted systems control; established audit trails for cash management; developed financial reporting training manuals and overhauled accounting functions. Also responsible for Affirmative Action Program.

**New World Van Lines, Inc., Chicago, IL**

**8/87 – 7/89**

**Assistant Director of Finance**

Financial reporting for \$25 million for-profit international company at ten locations; tax planning and preparation. Dealt with multimillion-dollar purchases of fixed assets. Reported transportation-related finances conforming to the standards of state and federal regulatory agencies.

**JMB Realty Corporation, Chicago, IL**

**10/85 – 7/87**

**Account Representative**

Accounts payable for over 100 sites for large property management and development company.

**EDUCATION / CREDENTIALS**

**CPA License, State of California (no. 97320); License, State of Illinois (no. 065-024485)**

**Bachelor of Business (Accounting), 2007, University of Phoenix, California and 1984 Patna University, India.**

**Computer skills:**

Excel, Word, Access, Lotus 123, Word Perfect, Libra, LegalMaster, Quickbooks, Quicken, Platinum, Peachtree, Client write-up software, Lacerte, Turbo Tax, Intuit's ProSeries; Great Plains; industry-specific software written (in Unix and Pick) for home health, transportation, non-profit, real estate and wholesale industries.

**Language skills:**

Hindi, some German and Spanish

Addendum – List of Projects

Various small businesses in San Diego and Orange County

Tax-planning and preparation; Financial reporting; Year-end compilations; Operational review; Software implementation and training; Financial audits.

Los Angeles

Low income housing provider: Financial statement preparation and review of 16 properties.

Non-profit medical relief company: International assignments in East Timor, Australia, Burundi, Iraq, Afghanistan, Pakistan, Kenya and Los Angeles, to review internal control and perform an internal audit of grants received in the field; Set-up new procedures for newly developed projects; Plan and complete audit of grants received by headquarters Data migration and implementation of accounting software.

Children's charity: Financial reporting for headquarters and review of chapter financial information for audit purposes; Preparation of audit schedules and work with outside CPA's.

San Diego

Performed audit of City of Oceanside and the City of San Diego in partnership with local auditors.